

## **CALL FOR NOMINATIONS - SDIA Chairperson**

**Deadline for Nominations: May 25, 2018**

SDIA is seeking Candidates for the position of Chairperson of SDIA for the coming terms 2018-2022. The Chairperson of SDIA is the chief Officer of SDIA, and a member of the World Subud Council (WSC). According to the SDIA Bylaws, "*The chairperson shall be the Chief Officer of SDIA, and shall exercise general supervision and control over all activities of SDIA.*" In providing leadership of SDIA, the Chairperson leads the Board of Directors, and chairs all meetings of the Board and member meetings of SDIA. The Chairperson oversees the work of the Executive Director of SDIA.

The Chairperson is supported in their function by an international Board of Directors, an Executive Director and an office team currently comprised of 4 contracted staff, all working to expand the donor-base supporting SDIA and SD Network member projects internationally.

The term of office is from one Subud World Congress to the next. (August 2018 – Congress 2022)

### **WHAT WE DO**

THE SUSILA DHARMA INTERNATIONAL ASSOCIATION (SDIA) is a network of SD national organizations and associate member projects from 23 countries. We believe that by working together in an atmosphere of mutual respect we can achieve positive social and economic change that benefits our world.

Our members initiate local, culturally appropriate projects in four main areas: community development, education, environment and health. SDIA builds the capacity of our members to develop and sustain their organizations and projects. We provide training and coordinate technical, financial and human resources. We build connections with donors and provide communication and information-sharing services. SDIA promotes awareness of key issues such as gender equality, child rights, healthcare, sustainable livelihoods, and innovative and effective development practices.

SDIA builds its global presence through its affiliation with the World Subud Association and its consultative status with the United Nations Economic and Social Council (ECOSOC) and the U.N. Children's Fund (UNICEF). SDIA is also affiliated with the UN Department of Public Information, NGO Section.

### **MISSION**

The mission of SDIA is to relieve human suffering and promote just and sustainable development through:

- Partnerships and support for grassroots, participatory development and humanitarian initiatives;
- Empowering individuals and communities to engage in positive human, social and economic change;
- Raising awareness of global issues and interdependence.

SDIA's mandate is to realise the development and humanitarian aims of the World Subud Association.

**This is a Call for Nominations for position of Chairperson.**

## **JOB DESCRIPTION**

This is not a paid position, although expenses incurred are reimbursed.

**Essential Criteria:** Nominees must

- be a Subud member in good standing (be active in the latihan, be recognized for participating in the organization, held committee, helper or other positions)
- have some knowledge of Susila Dharma work at the local, project, national, committee, regional or international level.
- have expertise, knowledge, experience, skills and competencies that would contribute to SDIA ;
- have strong skills in communication, facilitation and other related experience;
- have demonstrated leadership skills;
- be able to commit on average of 10 – 15 hours a week to SDIA-related work;
- be able to participate in Board meetings (at least 6 Board meeting conference calls a year, attendance at one member/Board meeting a year; reading and preparation for board meetings, and other tasks as may arise from the work of the Board), and work on Board subcommittees;
- be able to travel to one member meeting a year, meetings of the WSC (annual or as needed), and other meetings of SDIA members as needed, and as funds permit;
- be able to access internet and telephone on a daily basis (having a computer at home, having good internet access and a good phone line are all essential to good communication support) and be available to the Exec Director and staff;
- be able to communicate fluently in English. English is the common language used for SDIA Board business
- be able to work with Board, office team and volunteers (Subud and non-Subud) to support SDIA through an established institutional change, growth and development process

**Preferred qualities:**

- helper experience is very helpful

- international experience on a Subud committee;
- an understanding of intercultural issues
- Additional languages other than English – Spanish, French, Bahasa, etc.
- be able to network, present and speak about SD at Subud and non-Subud events;
- be willing to commit to professional development in the Development field (read, attend conferences, become more knowledgeable about issues related to SD);
- commit to fundraising for SDIA in conjunction with campaigns organized by the SDIA Executive Office and Board;
- where funds permit, be able to represent SDIA at international events, and to network with other INGOs, bilateral and multi-lateral agencies.

### **Nomination and Election Process:**

- All candidates for this position must be nominated by an SDIA member organisations or SDIA Board member who will write an official letter of nomination explaining why they support the Candidate for the position of Chairperson. **The deadline for submissions is May 25, 2018.**
- The Candidate must also provide a CV and letter, **by May 25th 2018 to [virginia@susiladharma.org](mailto:virginia@susiladharma.org)** to be circulated to members who may wish to vote by proxy, explaining what they bring to the role and how they see themselves contributing to SDIA's current plans and strategies
- The Candidate should present her/himself to a duly members' meeting in advance of testing to receive the endorsement of SDIA members to proceed to testing.
- At Subud World Congress in Freiburg (at the Messe), on the morning of July 30, 2018, all nominees are required to present themselves before a duly constituted SDIA member's meeting and be available to respond to questions from members.
- Members then vote on the forwarding of nominees for testing with the International Helpers planned for the morning of July 31, 2018. (see Procedure for Electing SDIA Chairperson at World Congress)
- The Candidate tested in by the International Helpers is formally elected by WSA Delegates, and then by SDIA members at the SDIA AGM scheduled for August 3rd, 2018.

For more information or to make a nomination please contact Kohar Parra [kmparra@aol.com](mailto:kmparra@aol.com) or Virginia Hamida Thomas [virginia@susiladharma.org](mailto:virginia@susiladharma.org)

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