



**MINUTES
OF
WORLD SUBUD COUNCIL MEETING**

**at
El Monasterio, Poio, Spain**

20 JUNE – 27 JUNE 2013

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ATTENDEES:			
WSA Chair	Luqman Penseny	WSA Affiliate Coordinators and Foundation Chairs:	
WSA Executive Chair	Maxwell Fraval	SDIA Chairperson	Kumari Beck
WSA Exec. Vice-chair	Maya Korzybska	SICA Chairperson	Latifah Taormina
WSA Treasurer	Hammond Peek	SYAI Representative Area I	Roland Fraval
WSA Accountant	Elwyn Waugh	SESI Coordinator	Rashad Pollard
WSA Secretary	Silvana Caradoc Evans	MSF Chair	Bachtiar Lorot
Zone Representatives/ WSA Directors:			
Zone 1/2	Hadrian Fraval	Zone 7	Dave Hitchcock
Zone 3	Paloma de la Viña	Zone 8	Rodrigo Mudarra Michelina
Zone 4	Robiyan Easty	Zone 9	Mauricio Castillo
Zone 5	Harvey Peters		
International Helpers:			
Area I: An Dien Madden; Renata Peek; Isti da Silva; Luqman Harris; Amarjit Singh		Area II: Elisabeth Bammel; Dorinda Johnson; RagnaValli; Hamish Barker; Hassan Czwiertnia; Lawrence Leetz;	
Area III: Elaina Dodson; Grace Hodgson; Daniela Urrutia; Hamilton Schragen; Manuel Urrejola Gonzalez; Reynaldo Mosquera.		Apologies: Zone 6: Rida Liobo Loote Area I International Helper: Joyowidarbo WSA Deputy Chair: Elias Coragem Dumit	
Other Attendees & observers			
WSA Archives Coordinator	Armand Bisson	WSA Fundraiser	Stuart Cooke
WSA Care Support Coordinator	Arnaud Delune	WSA Archivist	Amalijah Thompson
WSA Chair's assistant	Amanda Riviera	Talks & Translations Coord.	Elisa Sanchez Caballero
English/Spanish Translations	Carla Morena		

Introduction

Luqman Penseneay, WSA Chair, welcomed council members to the first day of the World Subud Council (WSC) meeting in Poio and thanked Elwyn Waugh, WSA Accountant, for standing in as WSA Deputy Chair in the absence of Elias Coragem Dumit, who was unable to attend due to family commitments.

He also introduced Amanda Rivera who has volunteered to work with him and Elias as an assistant. Luqman thanked Carla Moreno for volunteering to translate during the meeting.

Luqman asked the Council to be mindful of Ibu Rahayu's advice in her letter to the Zone 3 Gathering and as per the following quote:

' I feel the members need something to stimulate the awakening of the soul at this time. Nevertheless, I have faith that the power of God always accompanies Subud Gatherings, when we hold them for the worship of God'.

Program

Maxwell Fraval, WSA Executive Chair, explained that a program had not been drawn up and that a List of Topics had been circulated in advance of the meeting. Suggestions for topics to be added to the list were discussed and the following 5 themes emerged:

- World Congress
- Helpers and Committee working together, Helpers supporting wings
- Finance and Fundraising
- Handover and continuity
- Subud Centres

It was agreed that the Zone Reps would put together a program based on these themes and present it to the Council the following day.

1. INTERNATIONAL HELPERS REPORTS and COMMENTS

Area II and Area III International Helpers reports had been circulated to Council prior to the meeting and the International Helpers present were asked to give additional comments and observations to the meeting which are summarised below:

Area I: IH's visited groups in Sri Lanka, Singapore and India and found that members travelled long distances to attend latihan. Poverty is the main obstacle to owning latihan halls. In India the National Committee is very strong and IH's visits are much appreciated. IH's included members' impressions in the report on their visit to India. IH's have visited 14 countries in the Zone and most have been visited twice and they can see a difference since their first visit. Still to visit: Pakistan and China. Indonesia has many more members (approx. 6000) than the rest of the Zone put together. There is a formal structure for helpers but little contact between groups and National helpers. Members have a lot of questions and need visits, not only from helpers. There appears to be a 'dis-connect' between Indonesia and the rest of the world. IH's have also seen a change in Vietnam where a large hall has been used for a latihan for all members.

Area II: Delegates appeared to come to the Zone 4 meeting without being fully briefed. Some delegates were not able to attend due to lack of funds. IH's travelled to all groups in Germany which was appreciated by the members. Visitors came from other countries. Sometimes there are obstacles to IH visits which need to be overcome. In S. Africa there are still differences between white and black members. IH's raised the question: How do IH's support Zone Reps, Wings and WSA Exec?

Area III: IH's travel with attention only on the kejiwaan. On occasions, IH's have been able to test with members who are experiencing depression. They do not have a clear idea of the extent of the problem. Groups in E Canada were visited and latihan and testing much appreciated perhaps a 'kick start'.

Groups in S America are all different depending on the country and the group. IH's feel it is important to work with local helpers so that they have the capacity to work with the members and that latihan remains alive. Problems in Colombia appear to be resolving through work of local helpers. In Bogota there are now regular kejiwaan activities and members young and old are returning. Cuba is a special case and needs more kejiwaan support more often.

International Helpers supporting and working with Council members was discussed and Harvey Peters commented that the unique connection between latihan and the way we work together and make decisions on inner and outer content result in decisions that do not make sense but in retrospect are seen as right. Be careful to value IH's input guidance.

2. MUHAMMAD SUBUH FOUNDATION AND WORLD SUBUD COUNCIL – 1st JOINT MEETING

The WSA Chair and Executive, Zone Reps and four International Helpers were joined by * MSF Trustees for a joint meeting. Luqman explained that the intention for this session was to clarify roles and working relationships based on Ibu Rahayu's advice given in her reply to letters from himself and Bachtiar Lorot, MSF Chair.

Bachtiar summarised the work of MSF Trustees over the past few days and explained that they had created drafts of a mission statement, a list of purposes and activities, a strategy for maintaining members' trust and an outline of the MSF-WSA relationship. He stressed that the documents as presented were working documents and welcomed comments and suggestions from those present. Lengthy discussion ensued and clarification was sought about the Legacy Project and how it was to be implemented and managed.

It was agreed that further joint MSF-WSC sessions would be included in the program and that the intention for this next session would be to initiate a process of finding the meaning and way of working together and supporting each other.

* Mahmud Nestman, who had been facilitating MSF Trustees' work, was also present at this session.

PLENARY SESSION

Program - A program for the WSC meeting was presented by Zone Reps and it was agreed to work to this program with modifications if necessary.

Consensus – The Organisational Task Force are looking into this and will report back in due course.

Minutes of the 2012 WSC meeting ¹

It was proposed that the Minutes of the 2012 WSC meeting be accepted as an accurate record of the meeting

Proposed: Hadrian Fraval, Zone 1 & 2 Rep Seconded: Paloma de la Viña, Zone 3 Rep.

Full Council: passed unanimously Board of Directors: passed unanimously

Joint MSF – WSC session

A summary of the joint MSF-WSC session was given for the benefit of those who were not present at the session earlier in the day.

3. MUHAMMAD SUBUH FOUNDATION TRUSTEE SELECTION

The WSA Chair and Executive, Zone Reps and five International Helpers were joined by * MSF Trustees for a joint meeting to discuss the Trustee selection process and in particular, the replacement of one trustee mid-term, for a further two years.

Bachtiar explained that Heloise Jackson was standing down as a Trustee for family reasons and in the interests of transparency he wanted to inform the WSA Board of Directors of the situation regarding the appointment of a replacement Trustee.

IH's tested the 5 candidates whose qualities and experience satisfied the requirements for an MSF Trustees. As a result of this testing, two candidates were shortlisted as a replacement Trustee. Four Trustees felt the need for further testing to assist the decision between the two candidates. At the same time Trustees were considering the possibility of appointing an extra candidate for a full term (four years) i.e. eight Trustees instead of seven. Five Trustees were in favour and two were not in favour of appointing an extra Trustee. Bachtiar further explained that the membership would need to be informed about a change to the current Trustee selection procedure.

After some discussion, IH's and MSF Trustees agreed to do further testing and later reported that it was unanimously agreed that one of the short listed candidates be appointed as a replacement Trustee for a two year term and the other short listed candidate be asked to put herself forward for appointment as a Trustee for a full

¹ The voting members of the WSC are the Zone Reps. except in those cases where the proposal specifically requires a resolution to be approved by the WSA Board of Directors.

term. Council was reminded that according to the Bylaws, the WSA Board of Directors appoint the Trustees of the Muhammad Subuh Foundation.

It was therefore proposed that Michael Heathcote be appointed as a Trustee of the Muhammad Subuh Foundation for a two year term.

Proposed: Dave Hitchcock, Zone 7 Rep Seconded: Hadrian Fraval, Zone 1 & 2 Rep
Board of Directors: Passed unanimously

Robiyan Easty, Zone 4 Rep. proposed 'a huge' vote of thanks to Heloise for her service to MSF as Trustee and Heloise replied saying that it had been a privilege to serve as a trustee and thanked all the Trustees for their support.

Luqman thanked the MSF Trustees, the IH's and the Board of Directors and all who had been involved in the process.

* Mahmud Nestman who had been facilitating MSF Trustees work was also present at this session.

4. 2014 SUBUD WORLD CONGRESS PRESENTATION

Maya Korzybska, WSA Executive Vice-Chair, brought the Council up to date with the current overall situation concerning the World Congress in Puebla, Mexico.

The last 18 months had been spent securing venues, meeting spaces, support services and a team of program leaders for a wide and varied program of activities. Maya was delighted to announce that the local Governor of Puebla had agreed to let the World Congress have the use of the Convention Centre, free of charge. She explained that this was due to the personal intervention of the Governor's sister who heads a foundation dealing in human trafficking and suggested that a donation be made to this foundation.

School premises situated next door to the Convention Centre will be available for children's activities and workshops. This came about through a local Subud member's connection with the Catholic Church in Puebla. There are some other spaces in the same area which are currently empty that may also be available.

Discussions are under way with the Museum of Modern Art about a Subud artists art installation during the World Congress and good progress is being made.

With help from a Subud member (Lienhard Berger), negotiations are taking place with VW on sponsorship deals with possible use of vehicles during World Congress.

Ten hotels have been approached about tax exemption on hotel bills for Subud members who are non-Mexican nationals or residents and 95% have agreed to offer this exemption. There are a wide variety of styles of hotels available ranging from western Holiday Inn to local traditional hotels. Full details of hotels will be available on World Congress website (www.subudworldcongress2014.com) as well as a map showing proximity to World Congress venues. The City Express Hotel has been booked for WSC which is a short walk to the convention centre. WCOT Customer Services Team (Email: customer.service@subudworldcongress2014.com) will be available to help members find suitable hotels.

Interaction with the local community is being developed through local artists and crafts people and Puebla's monthly 'What's On' publication is willing to include Subud events and concerts open to the general public. There is a large open space, known as La Plaza, which WILL be partially or fully covered which is ideal for an evening café entertainment area.

Osanna Vaughn has agreed to work on behalf of Subud in the Public Relations area and information about Subud for the public has been translated into Spanish and a Mexican Spanish version will be produced.

Mariamah Flores has agreed to be World Congress Program Co-ordinator and will liaise with WSA Executive and the wings on the use of the different spaces available. She needs to have a rough outline of program and spaces needed so that logistical planning can begin.

Congress Program

A working group consisting of Wing chairs, Zone Reps and IH representatives was formed and met during the WSC meeting to begin planning the official program for the World Congress. (see 19. REPORT BACK FROM WORLD CONGRESS WORKING PARTY, Congress Program)

IH's outlined the kejiwaan content for the World Congress as follows:

- Kejiwaan cannot be separated out from other activities – a daily prayer is recommended
- 3 hr. rolling latihan on 1st two official days
- Meeting and greeting to be done outside latihan rooms
- Cell phones switched off
- Times for quiet period and start of latihan to be clearly displayed
- 2 spaces to be available 24 hrs.
- Special Kejiwaan session for youth beginning with Ibu's Talk to youth at 2010 World Congress
- Dedicated rooms for listening to/ watching Talks

Policy for financial support for Delegates to Congress

The need for a clear policy for funding delegates' attendance at World Congress was tabled. Maya outlined the background as follows:

For the 2010 World Congress, approximately \$90k was budgeted within the WSA budget for delegate support.

This time there is a budget line within the World Congress budget of \$65k and as the Convention Centre is now free of charge there may be more funds available and as Registrations come in, this figure may be increased further.

It is possible that funds from WSA reserves could also be allocated for Delegate support.

It was suggested that a certain amount be allocated to countries and that the countries themselves decide how to use these funds. They may decide to subsidise other members to attend World Congress not just Delegates.

Maya noted that the Visa situation in Mexico may not be easy for some as Mexico borders with the US and a clear policy for supporting visa applications was needed. Visa difficulties for some African members might be overcome by facilitating a 'virtual' congress in Africa.

5. WSA FINANCES

(see Appendix 1. WSA Financial Report to WSC Meeting 22 June 2013)

Hammond Peek, WSA Treasurer, noted that for the third year running the WSA accounts had been audited and approved on time. In addition, the auditors had proposed no changes to the accounts for the past ten years. He congratulated Elwyn Waugh, WSA Accountant, for his efficiency.

Hammond explained that his report circulated to the Council earlier has been revised and went on to summarise WSA's Finance situation as follows:

- In 2012, slightly less donations and grants had been received than had been budgeted for, but spending was lower and thus the overall budgeted deficit was smaller than forecasted. (See Appendix 2. WSA 2012 Audited Financial Statements)
- At week 22 of WSA's current year (2013) there are encouraging signs that the extra fundraising target may be met. At the same time though regular budgeted donations are lower than anticipated and cuts may need to be made to the 2013 WSA budget in order to achieve a shared goal of a balanced budget. (See Appendix 3. WSA 2013 Actual v Budget Week 22 commencing 26 May 2013 Revised)
- Fundraising for WSA Archives is a huge on-going commitment.

Subud Emergency Fund

In the Net assets section of the WSA 2012 Audited accounts £15,672 is listed for the Subud Emergency Fund as an endowment fund. Hammond explained that when the International Almoners passed funds to WSA for the Care Support Program these funds were treated as an endowment fund (i.e. can only spend the interest on this figure) when in fact these funds could become a spendable fund. Elwyn was asked to get full background information and consult with the Board of Directors about treating this \$15, 672 Subud Emergency Fund in future as a spendable fund.

Reserve Funds

After some discussion about the pros and cons of using Reserve Funds, it was noted that a subcommittee had looked into the use of Reserve Funds and a report had been circulated.

Fundraising

It was noted that not all WSA member countries contribute funds and that although there is currently a serious economic down turn in Europe, countries in Zones 3 & 4 continue to be contribute the most. Although the time and skills that volunteers contribute are hard to quantify, they should be acknowledged never the less. Maya Korzybska, WSA Exec Vice Chair was congratulated for her fundraising efforts in raising funds from individual donors.

WSA 2012 Audited accounts

(See Appendix 2. WSA 2012 Audited Financial Statements)

It was noted that the Directors had approved the accounts on 22 May 2013 and it was proposed that the auditors, Thomas Westcott be re-appointed.

Proposed: Dave Hitchcock, Zone 7 Rep Seconded Hadrian Fraval, Zone 1 & 2 Rep
Board of Directors: Passed unanimously

WSA 2013 Budget

(see Appendix 4. WSA 2013 Budget – final)

Various cuts and adjustments to the WSA 2013 Budget were discussed including:

- Adding a column 'Our Intention'. In the event of receiving large donations (over and above those large donations already budgeted), these would be used to increase other budget lines
- Repatriate funds (up to \$172,000 if donation levels allow this) to cover expenditure on the digitalization process undertaken with Memnon

After due consideration, the Board of Directors agreed to approve the amended Budget.
(see Appendix 4. WSA 2013 Budget – final)

Proposal: The WSA 2013 Budget, as revised at Poio, be approved

Proposed: Robiyan Easty, Zone 4 Rep Seconded: Dave Hitchcock, Zone 7 Rep
Full Council: Passed unanimously Board of Directors: Passed unanimously

6. FUNDING PRESENTATION

Stuart Cooke, WSA Fundraiser, gave a broad philosophical outline of raising funds to support the WSA. He noted that the organisation and mission of Subud is funded by individual and country contributions. For individuals 3-5% of income is recommended as a suitable contribution.

He suggested making it easy for members and member countries to contribute to Subud and writing to each country chair asking what they need from the organisation and how much they are willing to contribute. He also suggested supporting and enabling National committees to raise funds from members and encouraging Enterprises to support Subud.

As a result of Stuart's fundraising efforts a project to develop an intranet had arisen and there would be a presentation on this later in the meeting.

7. INTRANET² PROJECT

(see Appendix 5. WSA WS proposal Draft 16)

Stuart tabled 'Reducing the distance between us - a proposal for an integrated set of collaborative and communication tools for Subud'. He explained that he has been working with Hassan Czwiertnia and Reynard

² An **intranet** is a computer network that uses Internet Protocol technology to share information, operational systems, or computing services within an organization. This term is used in contrast to *internet*, a network between organizations, and instead refers to a network within an organization. Sometimes, the term refers only to the organization's internal website, but may be a more extensive part of the organization's information technology infrastructure, and may be composed of multiple local area networks. The objective is to organize each individual's desktop with minimal cost, time and effort to be more productive, cost efficient, timely, and competitive. From Wikipedia, the free encyclopaedia

Falconer, to develop an intranet encompassing the various different website facilities that have evolved over the years.

He explained that the project is still evolving and that they are still in the process of defining costs and that they are in touch with potential funders for this project.

A team of professional IT experts (Subud members) who will work on different aspects of the project are being identified.

It is envisaged that there will be a private pass word protected area for Subud members only (currently subud.org and subudworldnews.com) and an open area for the general public with information about Subud (currently subud.com). It is also envisaged that the Subud Library site and possible SPI site too will be part of the 'for Subud members only' section.

There could also be a centralised self-managed database which countries could use to implement a pledge system with reminders for donations and payments. In some areas where intranet is not accessible SMS text messages could be generated.

Stuart mentioned that it was important that Zone Reps had a clear understanding of this project so that they could explain the advantages to their member countries and promised to meet with them separately for further discussion.

The presentation of the Intranet project resulted in the following proposal:

That Council encourages the continued development of the Intranet proposal put forward by the WSA Executive with the aim that the first phase be completed by the end of December 2013. Thereafter Council will review and evaluate the initial implementation and make suggestions and recommendations.

Proposed: Hadrian Fraval, Zone 1 & 2 Rep Seconded: Mauricio Castillo, Zone 9 Rep
 Full Council: In favour with 1 abstention Zone Reps: Passed unanimously
 (Grace did not vote in favour because of the technical nature of the background relating to the resolution)

8. SUBUD ENTERPRISE SERVICES INTERNATIONAL (SESI)

Rashad Pollard, SESI Co-ordinator, explained that SESI Executive Board and Advisory Board have been working to the Work Plan which was approved at 2012 WSC meeting in Vancouver. His presentation is summarised below:

- Goals and purposes include rejuvenation of collective enterprise specifically to support sustainable financing for WSA
- Projects – 3 enterprises established in Kalimantan; Zonal and National meetings and activities beginning; Enterprises registered on SESI website in Projects section and small business looking for support and promoting services.
- Skills and Talents database and Centres & Hotels website waiting for final agreement from WSA
- SESI as a separate entity – a panel of 10 people are exploring the possibilities. Reason for separate entity is liability limitation. Decision some years ago was not followed through.
 It was noted that a decision about SESI becoming a separate entity needs to be made by delegates to World Congress and that in order for this to happen; a country member needs to make a proposal 12 months prior to World Congress i.e. August 2013
- Subud Bank – SESI are considering the possibility of a 'virtual financial institution' and plan to put forward a recommendation to World Congress.
- SESI's international projects (Timber and Palm Oil projects in Kalimantan) may soon be in a position to provide financial support

9. SUSILA DHARMA INTERNATIONAL ASSOCIATION (SDIA)

(see Appendix 6. SDIA 2012 Annual Report)

Kumari Beck, SDIA Chair, presented copies of SDIA's Annual Report – building from within to the Council and highlighted matters of particular interest over the past year. She noted that creating social projects is putting the gift of the latihan into use and is the same as enterprise. She sees SDIA as carrying out the social and humanitarian aims of WSA on behalf of Subud members. She thanked Area III IH's for their unstinting support.

Kumari mentioned that the number of SDIA projects is decreasing although there are two new projects. One project in India has decided to close as they do not have the capacity to continue as a development organisation. The SDIA team have noticed that if dependencies are created, even if inadvertently, there is a danger that contact with the source (latihan) is lost and members lose confidence in their latihan. It is important in this context to work closely with IH's who visit projects on their travels.

Kumari suggested some questions for testing including ‘What is the significance or meaning of SDIA as Bapak first introduced it’ and the place of SDIA within WSA and sharing of ‘receiving’s followed.

Proposal to accept SDIA 2012 Annual Report, including financial statements as presented to the meeting.

Proposed: Paloma de la Viña, Zone 3 Rep Seconded: Rodrigo Mudarra, Zone 8 Rep.
Full Council: Passed unanimously Directors: Passed unanimously

10. SUBUD INTERNATIONAL CULTURAL ASSOCIATION (SICA)

(see Appendix 7. SICA 2012 Annual Report)

Latifah Taormina, SICA Chair, distributed copies of SICA 2012 Annual Report to the Council and explained that the biggest task SICA has faced is educating the membership about how SICA works and inspiring our brothers and sisters to act on Bapak’s and Ibu’s guidance — and modeling ways in which this is do-able.

The tendency has been to think of SICA as an adjective for cultural diversions at Subud gatherings, to think of a “SICA rep” as a person serving at the bidding of a national Subud committee to organize a congress entertainment and/or exhibitions of Subud artists to raise money for worthy SDIA social projects.

But Bapak and Ibu envisioned a SICA that did things for the public — not just Subud people at congresses and gatherings.

As a result, SICA has not been viewed as an entrepreneurial, creative enterprise, as an engine that can fuel and inspire activities that “other people can see” under the banner of SICA itself. Nor has it been viewed as an agency capable of impacting cultural policy or providing meaningful programs and services to its members.

Part of the problem is that some national committees feel that SICA activities in their country have to come UNDER the aegis — and understanding — of the national committee. Latifah feels national committees cannot grow SICA, or they would have done so by now. SICA has to grow SICA, and they need to do that by working directly with their national SICA organizations and coordinators — as they were mandated to do at the Spokane Congress. To function, as an organization, like Susila Dharma.

SICA is a service organisation providing programs and services to people and organization working in the cultural area. SICA’s capacity building event in Vancouver last year explored ways of supporting and engaging national SICA organizations as partners in carrying out our mission.

Peace is an important area of SICA’s work. The first Poems for Peace event last year was very successful and was supported by members worldwide. This year Poems for Peace will be on 21 September 2013 and flyers and a toolkit are available for groups who want to put on events.

The SICA Prize, described more fully on the SICA website, will be awarded to a young Subud member who demonstrates an extraordinary talent in some field (arts, science, film, education, technology, music, performance, literature, business, health etc.). The Prize will be awarded at the 2014 World Congress.

The SICA Annual Report for 2012 was received including an accompanying financial summary which was accepted by the Board of Directors.

Proposed: Paloma de la Viña, Zone 3 Rep Seconded: Rodrigo Mudarra, Zone 8 Rep
Full Council: Passed unanimously Board of Directors: Passed unanimously

11. WSA CHAIR’S OVERVIEW

Luqman Penseny, WSA Chair, presented an overview of the WSA and work in progress. He noted that the task of the WSA Chair is to maintain the unity and harmony of the WSA and following a meeting with Ibu Rahayu in October 2012, themes and trends had emerged which include: Awakening and a new approach, Developing Subud Centres and projects, Funding and sponsorship, New collaborations. Regular skype calls with the WSA Deputy Chair and Exec. Chair and teleconferences with Zone Reps, 3 or 4 times per year, continued.

There is progress on the five major building blocks (Subud Centres, Enterprise, Re-financing, Heritage and Archives, Organisation) identified at the beginning of his term. It was noted that the organisational diagram showed

a distance between the Zone Reps and the IH's and if this is the reality, then it needs to be addressed. Luqman said that it is important to look into the practicalities of maintaining two Zone Reps. in Africa in future.

12. WSA EXECUTIVE WORK IN PROGRESS

Maxwell Fraval, WSA Exec. Chair referred to the WSA Exec. Report to WSC which had been circulated to Council and briefly outlined important items as follows:

Subud Materials Project

This project to identify materials to explain Subud to the general public (different organisations and officials) which can be uniformly agreed and used throughout the Subud organisation is underway and awaiting a decision from the Selection Team. Once the wording has been agreed then a brochure can be designed and printed from templates to be made available to National committees. A brochure giving general information is urgently required by the WCOT for use in Puebla. A separate brochure aimed at people who are interested in becoming a Subud member is also urgently required and can also be designed as a template for printing by National committees.

Intranet Project

Maxwell explained that this is an important project as it can potentially facilitate better communications and the funding process. An important aspect is the 'for Subud members only' area where Talks and other private matters can be available. It will enable the Subud organisation to connect privately with one another.

Wisma Subud Heritage Protection Project (WSHPP)

Following a meeting with Ibu Rahayu in October 2012, (mentioned earlier by Luqman) it became clear that Ibu Rahayu saw the Heritage Protection process as having an attendant risk. She said that heritage was backward looking and not forward looking and not a high priority and also not in line with the growth of Subud. She also mentioned sensitivities between Subud and Islamic factions in Indonesia. Consequently the WSA Exec proposes to allow the process to be led by the Indonesian stakeholders.

13. SUBUD YOUTH ACTIVITIES INTERNATIONAL (SYAI)

Roland Fraval, Area I SYAI Rep. invited Alexandra Woodward, Area III SYAI Rep to join the meeting via skype from the US and together they gave an outline of the youth wing. Roland likened youth to pictures of kittens that were circulating.

The Team and the focus

Roland explained that the SYAI team have been focussing as a team on young Subud members and that the focus could be on young people not opened yet. He said that the Team had found it challenging to work with youth globally as members of the team themselves were in challenging life work situations. The SYAI team now consists of himself, Alexandra Woodward, Marcus Vagany and Lucinda Young and with two in Australia; one in America and one in Europe communications can be problematic.

There was discussion about the pros and cons of a team of six youth coordinators which had been experimental this term and it was agreed that the future of the international youth team be explored between now and World Congress.

International Youth Travel Fund (IYTF)

Currently the main priority is the International Youth Travel Fund (IYTF). The Fund currently stands at \$20,000 and it needs to be in the region of \$100,000 which gives a fundraising target of \$80,000. The Fund supports young peoples' travel to Subud events and the main event is the World Congress. The Youth Team plan to approach the Guerrand Hermes Foundation for Peace (GHFP) for a grant on a 'matching funds' basis. They are requesting that a figure be included in the WSA 2014 Budget for IYTF.

Seed Grants

This initiative to award small amounts of money to young people wanting to start projects has just been announced. Roland thanked the Council for their support and Alexandra for joining the meeting from USA.

14. SUBUD INTERNATIONAL HEALTH ASSOCIATION (SIHA)

Maxwell Fraval, WSA Exec Chair spoke briefly about SIHA and noted that Matthew d'Haemer had resigned as SIHA Chair and a replacement has not been found yet although several people are willing to be part of a steering committee.

SIHA exists as a network between health practitioners, facilitates activities and shares experiences. It networks with other wings including SESI and has the potential for large scale enterprises and projects.

On-going SIHA projects include:

- Living Well Dying Well, a charity set up in the UK which works to educate the general public, health professionals, and lay people encouraging a more informed and compassionate approach to death and dying. It also

trains volunteers as "Doulas" to be companions and councillors for the dying. There are plans for a LWDW centre to be part of a million pound community project in Lewes in collaboration with local Subud group and local council.

- Canberra Health Point, a clinic in Canberra, Australia. Maxwell began this project in 2006 and found the site for a new building in 2009; the building was completed in March 2013. The building will house an eye hospital (micro surgery and laser surgery), an osteopathic clinic, orthopaedic consultants, a dental clinic, a skin clinic, physical therapy areas, a wellness clinic and a café.

It was noted that SIHA USA has joined with SICA USA and Latifah mentioned that SICA is open to the possibility of further collaboration with SIHA.

15. MUHAMMAD SUBUH FOUNDATION AND WORLD SUBUD COUNCIL –2nd JOINT MEETING

Bachtiar explained that the intention of MSF Trustees is to find a way of working collaboratively and cooperatively and recognises that MSF is the servant of the Subud community.

MSF 2014 Budget

In accordance with Ibu Rahayu's advice, the Budget structure for 2014 had been reviewed and 6 programs had been identified and prioritised. Bachtiar emphasised the importance of WSC understanding and approving the structure and priorities in times of limited financial resources. The Budget was discussed at length and some amendments were suggested. Once questions and concerns have been addressed and a revised 2014 Budget has been prepared it will then be circulated and approved by the WSA Board of Directors.

MSF 2013 Budget

Bachtiar explained that this budget attempts to define assets which are complicated to define. It reflects the need to grow assets and shows estimated distributable assets. He noted that the financial management of a foundation (MSF) is different from an association (WSA). He pointed out that the original 2013 Budget was approved by WSC in June 2012 and announced that Amalijah Thompson, WSA Archivist, had waived fees for completion of digitalization of tapes making the project possible. Paloma queried the figure for legal costs and said that more information on the 2014 Budget in general was needed before the Board of Directors could approve it.

The meeting was informed that the Legal costs figure included legal fees for clarification of MSF Bylaws and advice from specialist tax lawyers in US to clarify changes to US tax regulations which had changed. In future MSF will qualify for free legal services for non-profits in US.

The possibility of WSC repaying funds that MSF has spent on the re-mastering and digitalization of tapes was mooted.

Amanecer

Bachtiar explained that MSF had taken back the management of the Hall and land and were attempting to clear debts, repair the building and resolve the insurance issues. He said that normally it is MSF's policy to provide funds for building a property but not the on-going maintenance. However Amanecer is owned by MSF making it an asset to be protected.

Ibu Rahayu's letter

Concern was expressed that Ibu Rahayu's letter addressed to WSC and MSF had been included in MSF's recent newsletter with the consequence that a division had been created between WSC and MSF. The need to write to Ibu Rahayu about administrative matters was also queried. MSF apologised and said that any distress caused was entirely unintentional.

It was agreed that MSF would meet separately with Board of Directors to clarify any matters further so that the Budgets could be approved.

16. WSA ARCHIVES

Armand Bisson, WSA Archives Coordinator, presented a report compiled by WSA International Archives Team.

Digitalisation and re-mastering

He explained that at the end of the process, Memnon will deliver a hard disk containing 2,500 hours of Talks and that this will be 'the archives'. Future generations can refer to this if people challenge what was actually said, the original talk can be accessed on the disk. He said that it is important that the story of the process is shared and remembered and that members know how important it is to hear, read or watch Talks.

This process had been managed and funded by MSF which they had willingly offered to take over. WSC thanked MSF sincerely for their work in completing the first phase of this important project. Amalijah Thompson was thanked for keeping the process alive on her own.

Manual and Database

A hand over manual is being compiled to record good practices for new archivists taking over in future.

A database of Talks and documents including a description of ownership with defined access levels is being developed.

A revised MoU about Archives between WSA and SUSA has been signed and Australia and Japan will be next.

A contract or MoU between WSA and YMS for the Archives held in Cilandak is needed. WSA Exec office will record original copies of these documents. Subud Britain is restructuring their Archives collection.

After some discussion the following was proposed:

That the WSC declares its intention to restore the US\$172,000 provided by MSF from its assets in relation to the digitalisation process.

Proposed: Rodrigo Mudarra, Zone 9 Rep Seconded: Hadrian Fraval, Zone 1 & 2 Rep

Full Council: Passed unanimously Zone Reps: Passed unanimously

17. TRANSLATIONS OF TALKS AND VIDEO SUBTITLES

Elisa Sanchez Caballero, Translations Coordinator (for Bapak and Ibu Rahayu's Talks) told the Council about the Team's work subtitling Bapak's and now Ibu Rahayu's Talks. This gives the viewer the opportunity to hear and see Bapak or Ibu speaking in Indonesian and read in their own language. Raimondo Olivares has perfected the subtitling technique and can complete about 50 or 60 talks per year. He is able to enhance the quality of the image and colour where necessary making the best possible end product. An anonymous donation of \$5,000 has funded Raimondo's work until now although his initial work on subtitling was donated.

Elisa emphasised that only official translations are used for subtitles and that the subtitled videos are not intended to replace the original video recordings but to add more options for members to see and listen to Bapak and Ibu Rahayu's Talks.

The Council congratulated the Translations Team on their work and asked that special thanks be conveyed to Raimondo.

18. MUHAMMAD SUBUH FOUNDATION AND WORLD SUBUD COUNCIL –3rd JOINT MEETING

MSF 2013 Budget (see Appendix 8. MSF 2013 Budget)

After further discussion and clarifications on line items in MSF's 2013 Budget the following resolution was proposed:

That the MSF amended budget for 2013 be accepted.

It was agreed between WSA and MSF that the following annotation to the budget be made:

The additional US \$20,000 in the Legal and audit budget item was required to fund legal advice on:

- the new US legislation on foundations (\$7,000)
- clarifying the meaning of the bylaws about the trustees' term (US\$13,000)

Proposed: Dave Hitchcock, Zone 7 Rep Seconded: Robiyan Easty, Zone 4 Rep

Full Council: 0 against, 3 abstentions Board of Directors: 5 in favour, 0 against, 3 abstentions - Motion carried
Abstentions: Rodrigo, Mauricio, Paloma.

Reasons for abstaining:

The Directors (and consequently the members in each of their Zones) were not consulted on this expenditure and were not satisfied with the way the money was spent. The Directors have a role of oversight and should have been consulted before legal advice was sought. (see Resolution below)

Amendments to MSF approved budgets

For further clarification the following resolution was proposed:

As a result of the reservations expressed in the Resolution no. 9, above, the WSA Board of Directors agreed, and recommend to the MSF Board of Trustees that, in relation to new expenditures between council meetings, the budget management procedure should include a prior agreement of the 2 boards for new expenses in the MSF

budget and for expenses that exceed that budget items above \$5,000 or when the increase of total budget exceeds 10%. The above figures may be reviewed from time to time.

Proposed: Paloma de la Viña, Zone 3 Rep
Full Council: Passed unanimously

Seconded: Mauricio Castillo, Zone 9 Rep
Board of Directors: Passed unanimously

Amanecer Overview

Bachtar gave a full and detailed report on the situation in Amanecer and explained that during the Americas Gathering in Vancouver, MSF and WSA and Subud Colombia had agreed to begin transferring management of Amanecer 'Gran Salon' from MSF to Subud Colombia after four key steps had been addressed. In April 2013 WSA and MSF had met in Amanecer to begin addressing these criteria and other issues.

He went on to explain that ten key points had been agreed by MSF during their meetings these last few days. The key points addressed issues directly relating to MSF and its mission in Amanecer of holding and maintaining the assets there on behalf of the WSA and international Subud community. These assets, for the most part, are the Amanecer Gran Salon, the land MSF owns in Amanecer and the Collison House.

The key points were discussed at length and Rayner Sutherland, MSF Executive Director, explained that MSF intended to make two more visits to Amanecer before the World Congress in August 2014. He noted that for MSF this was an exercise to maintain its assets but for WSA is was project development. He very much appreciated the support of Area III IH's, Zone Reps, Elias, WSA Deputy Chair and the WSA Team.

The possibility and viability of Subud Colombia developing Amanecer as a venue business was discussed and seen as an opportunity to work together. In the past other countries in Zone 8 and 9 have supported Colombia and Amanecer and this will be discussed at Zone Gatherings later this year.

Luqman informed the meeting that he and Elias Dumit, WSA Deputy Chair, had met with Arom Martins and Hamid da Silva prior to the WSC meeting and invited them both to meet with MSF and WSC for discussions about the situation at Amanecer. The background information that Arom and Hamid were able to provide was much appreciated.

Discussions culminated in the following proposal:

To endorse and support Zone Reps. to work with Subud Colombia and the other stake holders toward a solution regarding the international Subud centre at Amanecer.

Proposed: Rodrigo Mudarra, Zone 9 Rep
Full Council: Passed unanimously

Seconded: Harvey Peters, Zone 5 Rep
Board of Directors: Passed unanimously

There was a vote of thanks to MSF for their work to resolve and stabilise the situation at Amanecer.

19. REPORT BACK FROM WORLD CONGRESS WORKING PARTY

- **Virtual Congress for African members** (see Appendix 9. Africa Virtual World Congress June 2013)

Harvey Peters, Zone 5 Rep. noted that in the past African members' experiences at World Congress had not lived up to expectations and presented an idea for a Virtual World Congress for African members as follows:

African Members meet together in one place.

In office space or conference centre with good internet connection and AV equipment

Connect up with Subud world in Puebla at a pre-arranged time via video conferencing

Send video of the African meeting beforehand – telling their story, or singing, dancing etc.

Set aside time in Congress schedule for interactive session with Zone 5 & 6, African members

Live streaming of Ibu Rahayu's Talks for real time viewing or close to real time.

Harvey explained that a lot of preparation for both the technical and the interactive aspects would be needed. Basic computer equipment like laptops and speakers may need to be provided and a suitable venue and location for this would need to be researched and tested in advance. Portuguese as well as French translations may be necessary to enable full participation. There would need to be a liaison person in Puebla with the specific role of organising the connection with the virtual congress. An outline of this idea was sent to Rida Liobo Loote, Zone 6 Rep in advance of the planned skype call with him for his comments.

- Congress Chair

The benefits of a choosing a Congress Chair were discussed. WSA Exec. to look into practicalities

- **Translations**

A Subud member who is a professional interpreter has offered the services of his company. Offers of help from volunteer translators are also welcome and a system for concessionary rates (for Congress Registration) will be agreed. Some way of evaluating efficiency of volunteer translators also needs to be agreed.

- **Communications**

WCOT are looking into the possibility of providing SIM cards for (unlocked) mobile phones with numbers listed for easy communication.

- **Congress program**

It was suggested that it be made clear to all delegates that World Congress is the working environment for our organisation and that delegates be asked to sign agreement to attend meetings, especially if they are funded by WSA. To enable all round participation of all aspects of Congress – latihans, business, workshops and recreational activities – a schedule of delegates working in the mornings and interest groups and workshops in the afternoon, was suggested.

It was noted that a major part of Congress is choosing new people for all roles and that this can take time and should not be rushed. A Program Team to work with Mariamah Flores, Congress Program Coordinator, consisting of Maya Korzybska, WSA Exec Vice Chair; Roland Fraval, SYAI; Rashad Pollard, SESI; Kumari Beck, SDIA; Dave Hitchcock, Zone 7 Rep; Mauricio Castillo, Zone 9 Rep; 2 IH's, was chosen.

20. SUBUD MATERIALS PROJECT

(see Appendix 10. Subud Materials chosen)

Elaina Dodson, Area III IH, reported back on behalf of the Selection Team on recommendations for two pieces of written material, one for the general public and a second, with more comprehensive information, for churches, government officials etc.

The Selection Team's recommendations were as follows:

1. a postcard format as produced by SUSA – 4 x 6", one sided, glossy postcard (also business card size)
2. 3 fold brochure, as used at 2010 World Congress

Elaina explained that both needed editorial revision and re-designing in 'house' style

Needs to be translated into (Mexican) Spanish and printed for use in Puebla

A template for printing each item could be made and countries or Zones could print copies in their own countries.

21. WSA 2014 BUDGET

(see Appendix 1. WSA Financial Report to WSC Meeting 22 June 2013, Appendix 11. WSA 2014 Draft Budget V1)

Hammond continued with his Finance Report to Council presenting the WSA 2014 Budget for Council's approval. He noted that expenditure has consistently risen since 2010 and that expenditure in 2012 included a sum for World Congress and that the expenditure in the 2013 budget had risen to \$508,000 and includes Archives expenditure.

He explained that WSA 2014 Draft Budget is a 'basic' budget and offers three options:

Basic: lots of cuts from current figures

Medium: some cuts from current figures

Full: Similar to 2013 Budget but with almost double figure for WSA Archives and consideration for 2014 World Congress

Hammond's recommendation to Council is that a balanced budget rather than a deficit budget be agreed regardless of which option is chosen. In order to achieve a balanced budget, an extra funding target of somewhere in the region of \$200,000, needs to be raised.

After discussion and clarification of various points, the following was proposed:

That the Zone Reps accept the 'full' column of the WSA 2014 Draft Budget v1 as a target, subject to the response to our fundraising efforts by the end of 2013.

Proposed: Dave Hitchcock, Zone 7 Rep Seconded: Paloma de la Viña, Zone 3 Rep

Full Council: Passed unanimously Board of Directors: Passed unanimously

Hammond was thanked for his clear and concise report.

22. WSA CARE SUPPORT

Arnaud Delune, WSA Care Support Coordinator, presented an up to date report on the work of the Care Support Team.

Dispersal of Funds

Arnaud explained that it is the Board of Directors (Zone Reps.) who are ultimately responsible for how funds are dispersed. He noted that funds are dispersed on a trust basis and that there are no formal checks in place to ascertain that funds are actually spent on what they had been requested for. Elwyn Waugh, WSA Accountant standing in as WSA Deputy Chair recommended that compliance procedures be developed by WSA forwarded to the Board of Directors for their information. Concern was expressed that Care Support grants only seemed to be going to members in DR Congo and Europe but it was explained that some countries support their own members.

Development of Care Support

Harvey Peters, Zone 5 Rep. could see no expansion for WSA Care Support unless it became part of SDIA. Kumari Beck, SDIA chair, explained that historically Care Support became a WSA Executive function because SDIA was not legally constituted to disburse funds to Subud members. More recently legal advice sought said that technically Subud members are not members of SDIA. She therefore recommended that this issue be examined holistically over the coming year and findings be brought to Council. Renata Peek, Area I IH, noted that there is sometimes a dis-connect between members and the organisation and that creating a structure can emphasise this. She suggested that a way for Care Support to remain a little informal, be found.

Luqman Penseney, WSA Chair, thanked Arnaud and the Care Support Team, on behalf of the Council for their work with so little funds. Arnaud's sincerity in the role was recognised.

23. REVIEW OF 2010 WORLD CONGRESS RESOLUTIONS

World Congress Resolutions were reviewed and progress, completion and outcomes reported and noted.

Strengthening our Organisation

Dave Hitchcock reported that the Organization Working Group (formed at WSC meeting in Rungan Sari) had looked at the original reports and that volunteers had come forward to form three Advisory Groups to initially look at different aspects, including decision making process in Subud and membership of WSA. Each Advisory Group will have a facilitator and a recorder and report back to Working Group, and subsequently to the Council, with their recommendations.

Talents Projects & Wings

This is an on-going process being developed by SESI

External Relations – survey and Subud materials

It was noted that the Board of Directors did not approve a budget for the survey and that the Selection Team had made recommendations for two pieces of publicity material at the current meeting.

Finance and MSF

- Amalgamated accounts: Elwyn had been asked to look at consolidating accounts and had found a chartered accountant in UK willing to work on this. All Subud entities were asked to provide financial information and all declined to do so. Leonard van Hein had been asked for information about who had prepared amalgamated information previously and he had declined to get involved.
- Fundraising: Stuart Cook came forward as a fundraiser and a campaign had been implemented. Ibu Rahayu's most recent advice had been taken into consideration.
- MSF National Liaison: part of MSF's remit
- Tax efficient donations: A report has been produced based on information from 6 member countries and it found that a complicated accounting process producing no useful outcome. Furthermore a team willing to work on this had not been identified.
- Subud premises income generation, models of ownership etc.: This is part of SESI's remit and a full report will be given at 2012 World Congress.
- Avoiding duplication of effort: It is not the policy of either WSA or MSF to provide this type of advice or service

Helper development gathering at Congress - To be discussed by IH's

Wisma Subud - A report on work in progress will be given at World Congress

WSA Archives - A full report will be given at World Congress

WSA Bylaws – proxy voting - Legal advice found that proxy voting for Directors is not legal according to WSA Bylaws

Congress Chairperson - This was discussed earlier in the meeting and further discussion and possibly testing was suggested.

24. WSA MEMBERSHIP – SERBIA

Serbia has applied to be a WSA member country and it was noted that the current minimum criteria are National Chair, Committee Councillor and 2 Helpers. Serbia's request cannot be answered until the Organisation Work Group has presented their findings.

WSA membership is part of the Organisation Work Group's deliberations and that the criteria for membership; voting rights, de-listing WSA member countries when no national committee can be found, and membership fees are all in the process of being re-evaluated and clear procedures set out. A position paper will be produced by the Organization Working Group.

25. CONFERENCE CALL WITH RIDA LIOBO LOOTE, ZONE 6 REP

As Rida had been unable to obtain a visa to travel to Spain, Council members spoke to him via skype. With Bachtar Lorot translating, Rida explained that he had given a full detailed report on the situation in RD Congo and Zone 6. He had later sent a message raising some questions about SDIA and Dorinda Johnson, Area II IH, mentioned that the IH's had discussed the issues raised and would be in touch with Rida separately to let him know results of testing.

Micro enterprises

Rida gave a brief report on progress of two micro enterprises (bee keeping honey production and rickshaws) which had been funded by WSA. He will send regular detailed reports to WSA as per the agreement. It was noted that any profit or surplus should be used to support the group or start up further micro enterprises.

Helpers' visits

Dorinda asked if National Helpers in RD Congo had been able to visit the groups and if the numbers of members was stable and if members' attendance at latihan was good. Rida explained that lack of funds prohibited National Helpers visits and that the funds that had been forwarded to him (\$2,000) for his visa application were to be used to fund his travel to Brazzaville and other groups in the Zone.

Angola

Area II IH's have had no contact with Mendes, a member in Angola for over a year. Rida has been in contact with him about 5 months ago and has heard that all is well with the members.

African Virtual Congress

Rida had read the proposal for a Virtual Congress in Africa with interest and will discuss the idea further with the National Committee and Helpers. He explained that internet access is often not good enough for skype and that there is a lack of computer equipment available amongst members.

Visas to travel to World Congress

Rida asked what WSA can do to help members from Africa obtain visas to travel to Mexico and Maya explained that WSA has no special powers in this area.

Rida said that he was very happy that he had not been forgotten and appreciated the call.

26. CONTINUITY AND HANDOVER

It was explained that the current Council members continue to work throughout the Congress and that the new Council members take over from there. It was suggested that time for the Incoming team to work with the Outgoing team be factored into the timetable. The Program Team will take this and all other points raised when they begin work on the program.

27. VOTING ELECTRONICALLY

Maxwell Fraval, WSA Exec Chair, explained that for a number of years WSC had been voting electronically on matters arising between Council meetings. He explained that the Exec had formulated and circulated a process for voting electronically which the Board of Directors /Zone Reps had amended. They had asked that this process be discussed and formally approved and voted on at the Council meeting.

After discussion the procedure for voting electronically on Resolutions was agreed as follows:

1. a) The WSA Executive presents a draft of a resolution to the WSC for approval AND
b) The executive recommends a response time of between 5 and 20 working days and this is agreed by the Zone Reps.
2. Discussion occurs and, if any are made, amendments are circulated to the WSC
3. The agreed final form and wording of the resolution is circulated to the WSC.

4. The whole Council (including wings and affiliates chairs and the International Helpers) indicate how they feel about the proposed resolution. Do they all agree? If they disagree, what was their reason for doing so? Wherever necessary and especially where there is a divergence of views, so that the decision can be more securely based, guidance should be sought through testing in the latihan kejiwaan.
5. After considering the input from 4 above, if necessary, a new resolution is formulated.
6. Then the Zone Reps. are asked for a proposer and seconder to the resolution and the Zone Reps are invited to formally vote electronically. If there is not 100% unanimity in the electronic voting process, a teleconference will be arranged for further discussion and, provided a quorum exists (as provided by the constitution), a majority of 75% of the Zone Reps will result in the resolution/recommendation being carried.
7. Once all Zone Reps. votes have been received, and 100% unanimity is expressed electronically, or a teleconference has been called and a 75% majority achieved, an email is sent to the whole Council containing the final form of the agreed resolution and the date that the Zone Rep's vote was cast becomes the date of the resolution.
8. Coincident with that, a printed version of the agreed resolution will be produced for storage.

Proposed: Mauricio Castillo, Zone 9 Rep Seconded: Hadrian Fraval, Zone 1&2 Rep
 Full Council: Passed unanimously Zone Reps: Passed unanimously

28. SUBUD ON THE INTERNET

There is concern about Subud's profile on the internet and Elaina Dodson, Area III IH, understood that Ibu Rahayu has concerns about the internet and Subud reaching out to people on the web.

Ways of protecting Talks which are currently available on-line and accessible to non-Subud members, through passworded sites were discussed.

Search Engine Optimisation (SEO) was discussed and it was explained that this was a marketing tool used commercially and therefore not appropriate for Subud to be promoted in this way.

Googling results are different in each country and the MoU that member countries sign sets out guidelines for national websites. The MoU also declares that member countries have a responsibility to monitor their country's web presence and it was suggested that a message reminding them of this obligation be sent to member countries on a quarterly basis. It was also suggested that Matthew Weiss, WSA Internet Coordinator, and Hassan Czwiertnia be asked to advise on the practicalities of this.

Maya reported that an offending inaccurate piece of information had been removed from the English pages of Wikipedia and that a 'User Facility' had been added. This meant that every time an unauthorised user attempted to change or add an entry about Subud, an email would be sent to the WSA Secretary (wsa@subud.org). After several attempts to change an entry about Subud, the unauthorised user could be blocked.

29. SUBUD CENTRES

News and views about some Subud premises around the world were exchanged.

Small group of members in Thailand had built a Subud Hall

Members in Canberra, Australia have been saving funds for approx. fifteen years and hope to begin building a Subud Hall shortly. Indonesia has about 60 houses. India has land but no house yet.

Vietnam sold their Subud house in Saigon and have purchased land outside the city. They plan to collect enough funds to build a latihan hall big enough for whole group to do latihan together.

In Zone 1 & 2 there is a collective support for member countries to own or build Subud premises.

The Rungan Sari project continues to develop and inspire members who visit.

The situation at Wisma Subud, Jakarta is complicated and approx. one third of properties are now not in Subud ownership. It is understood that there are ideas for an enterprising approach to the centre.

The Wisma Subud Heritage Protection Plan (WSHPP) had arisen out of a World Congress proposal. There will be a full detailed report on WSHPP to World Congress and no formal resolution is needed at this stage.

30. JOINT ZONES AND WINGS WORK GROUP

The Council had met in small groups to 'workshop' ways of integrating and working together more effectively. It was agreed that this session was valuable and should have taken place at the start of the WSC meeting.

The three groups reported back as follows:

AREA I – Council members asked to provide contact details of one person each so that SYAI could build a sustainable reliable network to be used prior to and after World Congress.

Working in harmony, being outcome driven to achieve tangible results and activity and fun are key.

Expectations of National Wing reps. need to be clarified

AREA II – Main theme was how we can work together effectively in the same direction. Report stories of small things that work.

Zone Reps & IH's working together: Zone Reps need to see clear detailed information in IH's reports on countries visited. IH's reports will continue to be circulated to WSC (not if they are Confidential) but will not be uploaded to websites. Skype calls between Zone Reps and IH's to be encouraged.

For Africa, Zone 5 & 6, Zone Rep should ideally be bi-lingual (English French) and able to travel at least within Africa. 1 Zone Rep could cover both areas (5 & 6)

AREA III – Would welcome Zone Rep travelling with IH's if practical. Suggest a time for new Zone Reps to meet with new IH's at World Congress.

Common purpose of all Wings is to inspire members' activities outside the latihan. Wings and Zone Reps to let IH's know about projects in countries that IH's plan to visit.

FINAL PLENARY SESSION

Proposals made at this meeting were reviewed (see Summary of Proposals below) and the meeting drew to a close.

Summary of Proposals

1. Minutes of the 2012 WSC meeting (see page 4)

It was proposed that the Minutes of the 2012 WSC meeting be accepted as an accurate record of the meeting

Proposed: Hadrian Fraval, Zone 1 & 2 Rep	Seconded: Paloma de la Viña, Zone 3 Rep.
Full Council: passed unanimously	Board of Directors: passed unanimously

2. MSF Trustee appointment (see page 5)

That Michael Heathcote be appointed as a Trustee of the Muhammad Subuh Foundation for a two year term.

Proposed: Dave Hitchcock, Zone 7 Rep	Seconded: Hadrian Fraval, Zone 1 & 2 Rep
Board of Directors: Passed unanimously	

3. Re-appointment of Auditors (see page 7)

That the auditors, Thomas Westcott, be re-appointed.

Proposed: Dave Hitchcock, Zone 7 Rep	Seconded: Hadrian Fraval, Zone 1 & 2 Rep
Board of Directors: unanimous	

4. WSA 2013 Budget (see page 7)

The WSA 2013 Budget as revised at Poio, be approved

Proposed Robiyan Easty, Zone 4 Rep	Seconded: Dave Zone 7 Rep
Full Council: Passed unanimously	Board of Directors: Passed unanimously

5. Intranet proposal (see pages 7 – 8)

That Council encourages the continued development of the Intranet proposal put forward by the WSA Executive with the aim that the first phase be completed by the end of December 2013. Thereafter Council will review and evaluate the initial implementation and make suggestions and recommendations.

Proposed: Hadrian Fraval, Zone 1 & 2 Rep	Seconded: Mauricio Castillo, Zone 9 Rep
Full Council: 1 abstention	Zone Reps: Passed unanimously

(Grace Hodgson, Area III IH, did not vote in favour because of the technical nature of the background relating to the resolution)

6. SDIA 2012 Annual Report (see page 8)

Proposal to accept SDIA 2012 Annual Report including financial statements as presented to the meeting.

Proposed: Paloma de la Viña, Zone 3 Rep	Seconded: Rodrigo Mudarra, Zone 8 Rep.
Full Council: Passed unanimously	Directors: Passed unanimously

7. SICA Annual Report (see page 8)

The SICA Annual Report for 2012 was received including an accompanying financial summary which was accepted by the Board of Directors.

Proposed: Paloma de la Viña, Zone 3 Rep	Seconded: Rodrigo Mudarra, Zone 8 Rep
Full Council: Passed unanimously	Board of Directors: Passed unanimously

Summary of Proposals continued

8. WSA Archives (see page 11)

That the WSC declares its intention to restore the US\$172,000 provided by MSF from its assets in relation to the digitalisation process.

Proposed: Rodrigo Mudarra, Zone 9 Rep Seconded: Hadrian Fraval, Zone 1 & 2 Rep
Full Council: Passed unanimously Zone Reps: Passed unanimously

9. MSF 2013 Budget Resolution (see page 11)

That the MSF amended budget for 2013 be accepted.

It was agreed between WSA and MSF that the following annotation to the budget be made:

The additional US \$20,000 in the Legal and audit budget item was required to fund legal advice on:

- the new US legislation on foundations (\$7,000)
- clarifying the meaning of the bylaws about the trustees' term (US\$13,000)

Proposed: Dave Hitchcock, Zone 7 Rep Seconded: Robiyan Easty, Zone 4 Rep
Full Council: 0 against, 3 abstentions Board of Directors: 5 in favour, 0 against, 3 abstentions - Motion carried
Abstentions: Rodrigo, Mauricio Paloma.

Reasons for abstaining:

The Directors (and consequently the members in each of their Zones) were not consulted on this expenditure and were not satisfied with the way the money was spent. The Directors have a role of oversight and should have been consulted before legal advice was sought. (see Resolution no. 10)

10. Amendments to MSF approved budgets (see page 12)

As a result of the reservations expressed in Resolution no. 9, the WSA Board of Directors agreed, and recommend to the MSF Board of Trustees that, in relation to new expenditures between council meetings, the budget management procedure should include a prior agreement of the 2 boards for new expenses in the MSF budget and for expenses that exceed that budget items above \$5,000 or when the increase of total budget exceeds 10%. The above figures may be reviewed from time to time.

Proposed: Paloma de la Viña, Zone 3 Rep Seconded: Mauricio Castillo, Zone 9 Rep
Full Council: Passed unanimously Board of Directors: Passed unanimously

11. Amanecer (see page 12)

Endorse and support Zone Reps to work with Subud Colombia and the other stake holders toward a solution regarding the international Subud centre at Amanecer.

Proposed: Rodrigo Mudarra, Zone 9 Rep Seconded: Harvey Peters, Zone 5 Rep
Full Council: Passed unanimously Board of Directors: Passed unanimously

12. WSA 2014 draft Budget (see page 14)

That the Zone Reps accept the 'full' column of the WSA 2014 draft Budget v1 as a target, subject to the response to our fundraising efforts by the end of 2013

Proposed: Dave Hitchcock, Zone 7 Rep Seconded: Paloma de la Viña, Zone 3 Rep
Full Council: Passed unanimously Board of Directors: Passed unanimously

Summary of Proposals continued

13. Electronic Voting (see page 16)

The procedure for voting electronically on Resolutions:

1. a) The WSA Executive presents a draft of a resolution to the WSC for approval AND
b) The executive recommends a response time of between 5 and 20 working days and this is agreed by the Zone Reps.
2. Discussion occurs and, if any are made, amendments are circulated to the WSC
3. The agreed final form and wording of the resolution is circulated to the WSC.
4. The whole Council (including wings and affiliates chairs and the International Helpers) indicate how they feel about the proposed resolution. Do they all agree? If they disagree, what was their reason for doing so? Wherever necessary and especially where there is a divergence of views, so that the decision can be more securely based, guidance should be sought through testing in the latihan kejiwaan.
5. After considering the input from 4 above, if necessary, a new resolution is formulated.
6. Then the Zone Reps. are asked for a proposer and seconder to the resolution and the Zone Reps are invited to formally vote electronically. If there is not 100% unanimity in the electronic voting process, a teleconference will be arranged for further discussion and, provided a quorum exists (as provided by the constitution), a majority of 75% of the Zone Reps will result in the resolution/recommendation being carried.
7. Once all Zone Reps. votes have been received, and 100% unanimity is expressed electronically, or a teleconference has been called and a 75% majority achieved, an email is sent to the whole Council containing the final form of the agreed resolution and the date that the Zone Rep's vote was cast becomes the date of the resolution.
8. Coincident with that, a printed version of the agreed resolution will be produced for storage.

Proposed: Mauricio Castillo, Zone 9 Rep Seconded: Hadrian Fraval, Zone 1&2 Rep
Full Council: Passed unanimously Zone Reps: Passed unanimously

ATTACHMENTS	APPENDICES: REPORTS TABLED
Minutes 2012 WSC Meeting, Vancouver	1. WSA Financial Report to WSC meeting 22 June 2013
	2. WSA 2012 Audited Financial Statements
	3. WSA 2013 Actuals v Budget Week 22 (26 May '13 Revised)
	4. WSA 2013 Budget - final
	5. WSA WS proposal Draft 16
	6. SDIA 2012 Annual Report
	7. SICA 2012 Annual Report
	8. MSF 2013 Budget
	9. Africa Virtual World Congress
	10 a, b, c. Subud Materials Chosen
	11. WSA 2014 Draft Budget