

WSA ARCHIVES REPORT of ACTIVITIES 2012

In Vancouver we mainly developed 6 main actions:

- ✚ Digitalization
- ✚ Team building
- ✚ Strategic Budget
- ✚ Manual/Data base
- ✚ International Archives Centers
- ✚ Support fund raising

1. DIGITALISATION

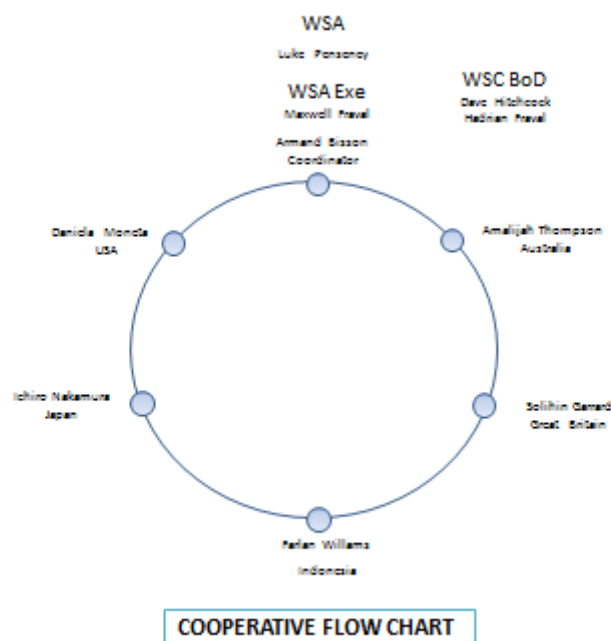
This was the main task: we subcontracted the work to MSF. Amalijah Thompson, WSA Archivist, was engaged part time by MSF to do the technical part. We worked closely with MSF.

By the end of 2012, around 80% of total digitalization was complete and sent to Amalijah Thompson for Quality Control. The quality seems very good with only a few original tapes needing to be reworked manually. We expect all the digitalization to be finished at the end of June or beginning of July, 2013.

2. TEAM BUILDING

An international team has been established drawing together individual 'Archivists' working in their different locations: USA, Australia, Japan, Indonesia and UK, as part of the whole team. Common ways of working are being developed and agreed procedures are being adopted.

With the help of Maxwell, we adapt the existing structure for a simple way of working.



As a result of this work, each of members of the WSA Archives Team has designed their own 'Plan of Action' for 2013 which has been amalgamated into an overall plan for WSA Archives Team. All is not yet perfect, but it takes time to get a spirit team, but each of the members is very dedicated.

3. Strategic BUDGET

For the needs of the Fundraising, but also to have a large outlook for a coherent development of Archives, we began to develop a Strategic Budget for the 10 next years! This Strategic Budget was presented to WSC in Vancouver and the budget for 2013 was approved.

We are trying, in this time to adapt it to the possibilities of this year!

4. MANUAL/ DATA BASE

At the demand of the Executive of WSA and WSC, in order to know exactly the 'ownership' of WSA, we were asked to give a complete state of the 'documents' we have in our international Archives Centers!

To do that, we looked for a data base/ Archives software. We were able to found free specialized software and there was a lot of discussion to find how to use it. This led us to begin to develop a coding system and a Manual for Archives and Archivists!

This Manual and the complete description of all our 'documents' will have to be prepared for the next World Congress 2014.

5. INTERNATIONAL ARCHIVES CENTERS

With the help of the team and the Executive of WSA, we are able to propose a first attempt of about the International Archives Centers.

6. SUPPORT FUND RAISING

We prepare everything we are asking for and we participate to the documents and we support the efforts of MSF and WSA.

Materials and information has been prepared in support of the joint WSA MSF Fundraising campaign.



Armand Bisson, WSA Archives Coordinator