



SUBUD WORLD CONGRESS
2 – 17 August 2014
Puebla, Mexico

DELEGATE GUIDEBOOK FOR CONGRESS 2014

1. WHAT IS THE BUSINESS SIDE OF CONGRESS?

The World Subud Association (WSA) holds a Congress every four years to elect new officers and to set objectives and policy for the forthcoming period. The members of the WSA are responsible for ensuring that its objectives are advanced and its goals carried out.

All national Subud bodies are members of the WSA and can send an official delegation to the World Congress and exercise its voting rights. The official delegation consists of four persons: the national chairman, the committee councillor and two kejiwaan councillors. Each national delegation has **one vote**.

If a country cannot send all its delegates, it is welcome to ask other interested members of their country to participate in the plenary sessions and working parties at Congress on its behalf.

2. WHO CAN MAKE PROPOSALS/RESOLUTIONS?

Proposals/Resolutions can be brought to Congress either by a national committee or by the World Subud Council (WSC) including its partner organisation (MSF) and affiliates as well as individual Subud members.

If an individual Subud member wants to make a proposal to Congress, he or she should do so through his/her national committee allowing enough time for the proposal/resolution to be thoroughly discussed locally before it is officially proposed to WSA Executive.

The deadline for receipt of proposals/resolutions has been extended to 31 May 2014. Please note that it may not be possible to incorporate proposals received after this date into the World Congress agenda, especially if they are complex and need in-depth discussion.

Proposals/resolutions that arrive out of discussions at World Congress may evolve into Congress Working Parties for discussion and understanding but will not necessarily be voted on at World Congress. These proposals could possibly become on-going work for the incoming World Subud Council (WSC) and be voted on at the next World Congress.

All proposals/resolutions received as well as discussion papers can be found on the World Congress documents page in the Resources for Subud members section of www.subud.org

3. THE WORDING OF PROPOSED RESOLUTIONS

The idea of Congress resolutions is to set the goals, priorities and policies for the WSA for the next period. To keep the work of Congress simpler, the WSC asks the Congress to avoid management and implementation details and issues best dealt with by the next WSC.

Please word a proposal as a goal or as a priority or as a policy statement. For example, a goal would be: “*The WSA should help ensure that all groups with more than 50 members (should) own their own Subud house by 2018 through the following actions...*” A statement of priority would be “*A priority of the WSA for the next four years is to...*” Very general resolutions such as “*Subud should have more Subud houses*” will not have much impact because they only express a wish.

4. THE ROLE OF A CONGRESS DELEGATE

A. BEFORE CONGRESS

The work of the delegations before the Congress is to:

- prepare themselves inwardly and outwardly for their work at World Congress.
- arrive at Congress fully briefed on all proposals/resolutions having discussed them at their National level.
- know and understand the role of a Delegate to Congress and be ready to carry out this role..

B. DURING CONGRESS

a) A primary responsibility of a delegation is to make proposals and vote on proposals made to Congress. If you disagree with a proposal that will be coming to the floor of Congress, please make your objection known as soon as possible to your delegation and present a joint objection to your Zone Representative.

b) As a delegate the meetings you should attend are: plenary sessions, meetings of your zone, and meetings of the working party in which you will participate.

c) You and the other official delegates from your country cannot attend all the working parties. Please divide the work between your team and appoint other responsible people from your country to attend specific working party meetings for you. Make sure that the person you appoint will do the job well. Also ensure that they will report back to you frequently, so that you can vote in a plenary session with understanding.

d) Please ensure that you have read all the proposals from the working parties and other documents. If you are not sure what documents you should have, please ask your Zonal representative.

Go to the World Congress documents page in the Resources for Subud members section of www.subud.org to find all proposals/resolutions, discussion papers and reports.

C. AFTER CONGRESS

Please report back to the members in your country as soon as possible. It is good to give both verbal and written reports soon after the Congress has finished.

5. WORKING PARTIES AT CONGRESS

All members are welcome to attend the working parties, although, at some of the sessions, members who are not delegates will be asked to attend as observers only.

Working party topics will include the following areas of interest:

My Subud Community
My Subud Association
Creativity
Harnessing our resources
Caring – Inner and Outer

Not all Congress business will be dealt with during a working party. Some business items will be dealt with during the plenary. At the end of this document, we enclose a draft version of the agenda for the congress.

6. SOME KEY DATES

Full details of the Congress program including Congress Delegates Plenary sessions, Working Groups and other activities as they are developed can be found online [here](http://www.subudworldcongress2014.com) on www.subudworldcongress2014.com

Some of the key dates are as follows:

Sunday 3 August

AM "Ice Breaker" for all members (delegates and non-delegates)

PM "Welcome to Congress" - for everyone.

Evening "Alegrias Para Bapak" - Opening Ceremony

Monday 4 August

AM Kejiwaan for delegates

PM Selection of WSA Chair & WSA Executive Chair

Tuesday 5 August

AM First working Plenary session

PM Selection of other International Officers

Delegate business (Working Parties, Plenary Sessions etc.), and Congress participation with other attendees, will continue throughout the two weeks until the final Plenary session on **Saturday 16 August**. This will be followed by the Closing Ceremony in the evening.

WSA Executive
May 2014